

Committee: STANDARDS COMMITTEE	Date: 20 July 2010	Classification: UNRESTRICTED	Report No.	Agenda Item No. 6.2
Report Of: Assistant Chief Executive (Legal Services)		Title: Standards Committee – Work Programme		
Originating Officer: Isabella Freeman		Wards Affected: N/A		

1. SUMMARY

- 1.1 This report sets out a proposed work programme for the Standards Committee in the 2010/11 municipal year.

2. RECOMMENDATION

- 2.1 Members are recommended to agree the work programme set out in section 4 of this report.

**LOCAL GOVERNMENT ACT 1972 (AS AMENDED) SECTION 100D
LIST OF "BACKGROUND PAPERS" USED IN THE PREPARATION OF THIS REPORT**

Brief description of "background paper"

Tick if copy
supplied for register

If not supplied, name
and telephone number
of holder

Standards Committee file

Isabella Freeman 020 7364 4800

3. **BACKGROUND**

- 3.1 A key role of the Standards Committee is to promote high standards of ethical conduct for Members and officers. The standards that are achieved by the Council are audited periodically by the Audit Commission.
- 3.2 By putting in place a work programme for each municipal year the Standards Committee ensures that it is best placed to become an integral part of the work of the Council and can make a positive difference to ethical standards.
- 3.3 Section 4 below sets out a proposed work programme for 2010/11.

4. **PROPOSED WORK PROGRAMME FOR 2010/11**

4.1

ITEMS TO BE SCHEDULED FOR CONSIDERATION 2010/11	PROPOSED COMMITTEE
Annual Corporate Complaints Report	20 July 2010
Annual Fraud Report 2009/10	12 October 2010
Corporate governance review – assessment against CIPFA/SOLACE framework	12 October 2010
Monitoring implementation of the Ethical Governance Protocol for Council Contracts	12 October 2010
Half yearly corporate complaints report	12 October 2010
Revisions to the role and functions of Standards for England	12 October 2010
Local assessment of complaints - update report	18 January 2011
Review of the Member/Officer Protocol	18 January 2011
Monitoring report on ethical standards training	18 January 2011

Constitution review	12 April 2011
REGULAR ITEMS SCHEDULED FOR CONSIDERATION EACH MUNICIPAL YEAR	
Committee terms of reference	20 July 2010
Committee work programme	20 July 2010
Members' timesheets and attendance at Committees/Panels	12 October 2010 and 12 April 2011
National Fraud Initiative	Quarterly update reports

5. COMMENTS OF THE CHIEF FINANCIAL OFFICER

5.1 There are no immediate financial implications arising out of this report.

6. CONCURRENT REPORT OF THE ASSISTANT CHIEF EXECUTIVE (LEGAL SERVICE)

6.1 This report has been prepared by the Assistant Chief Executive (Legal Services) who is also the Council's Monitoring Officer and incorporates legal comments.

7. RISK MANAGEMENT IMPLICATIONS

7.1 A robust work programme will assist in ensuring that the Committee meets and discharges its statutory functions.

8. EQUAL OPPORTUNITY CONSIDERATIONS

8.1 There are no specific equal opportunity implications arising out of this report.

9. ANTI-POVERTY IMPLICATIONS

9.1 There are no specific anti-poverty implications arising out of this report.

10. SAGE IMPLICATIONS

10.1 This report has no immediate implications for the Council's policy of strategic action for a greener environment.